



## APPLICATION FOR RESIDENCY

DATE: \_\_\_\_\_

APT #: \_\_\_\_\_

APPLICANT: \_\_\_\_\_  
 PHONE NUMBER: \_\_\_\_\_

CELL/PAGER NUMBER: \_\_\_\_\_

<b>CIRCLE ONE:</b>	<b>MARRIED</b>	<b>SINGLE</b>	<b>DIVORCED</b>	<b>SEPARATED</b>
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ALL QUESTIONS BELOW THIS MUST BE ANSWERED! PLEASE WRITE "N/A" IF THE QUESTION DOES NOT APPLY TO YOUR STATUS.

**HOUSEHOLD COMPOSITION**

Member	Name	Relationship	D.O.B.	S.S.N.	Sex (male/female)
1		SELF			
2					
3					
4					
5					
6					

**EMPLOYMENT AND INCOME SOURCES**

Full/PT	Employer	Supervisor/HR	Phone	From/To	Gross Income/ Mth

**VECHICLES**

Own/Wk	Diver's-License Number/State	Model	Year	Color	State	License Plate #	Payment
							\$
							\$

**RESIDENCE HISTORY**

Current Address:		Landlord: Phone:	
Monthly Rent:	Move-In Date: Move-Out Date:	Reason for Leaving:	
Previous Address:		Landlord: Phone:	
Monthly Rent:	Move-In Date: Move-Out Date:	Reason for Leaving:	

**EMERGENCY** In case of illness, accident, or emergency, please notify:

Name: Address:	Relationship: Phone:
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Houma Highlands Apartment Homes DOES NOT ALLOW PETS.

Have you or any member of your household been delinquent in the payment of your rent or any other financial obligation?

If yes, please explain:

Have you or any member of your household been a defendant in a forcible detainer (eviction), lawsuit, or defaulted (failed to perform) any obligation of a rental agreement or lease? If yes, please explain:

Have you or any member of your household ever filed for bankruptcy? (Y/N)

Have you or any member of your household ever been evicted from tenancy? (Y/N)

Have you or any member of your household ever willfully or intentionally refused to pay rent when due? (Y/N)

Have you or any member of your household ever been charged or convicted of a felony or misdemeanor? (Y/N)

By signing below, I hereby give authorization for credit and reference check of all references contained in this application. I further authorize you to obtain such information, as you may require, concerning the above statements. I further agree that should the Landlord be unable sufficient references, deemed as necessary by the Landlord, this application shall be unacceptable. I affirm that the information on this application is true and correct to the best of my knowledge. I understand the application fee (if any) for verifying the rental application is not a deposit or rent, and will not be applied to future rent, or refunded, even if this application to rent is declined. In the event this application is not acceptable to the Landlord, applicant shall be notified and deposit/membership fee (if placed) will be refunded. Should the applicant desire to cancel this application to lease after the 72- hour period, deposit and membership fee is NOT REFUNDABLE. I understand the deposit is 1 month's rent, \$350.00 of which NOT REFUNDABLE.

\_\_\_\_\_

Applicant

Date

**HOUMA HIGHLANDS APARTMENT HOMES**

**RESIDENT SELECTION CRITERIA**

The following guidelines will be used in tenant selection and acceptance. The guidelines are applicable to those parties responsible for the lease agreement and for all adults 18 years of age and above residing in the apartment.

**QUALIFICATIONS**

	<b>Non-Familial</b>	<b>Familial</b>
1 Bedroom	2 persons per bedroom	2 persons per bedroom
2 Bedroom	1 person per bedroom	2 persons per bedroom
3 Bedroom	1 person per bedroom	2 persons per bedroom

**SELECTION CRITERIA**

- Household income three (3) times the monthly market rent to cover rent, utilities, and other rental contract related expenses.
- Satisfactory written credit report for an independent company on all residents responsible for signing the lease and all adults to reside in the unit.
- Verification of and resident credibility via investigation of previous landlords and/or mortgage companies, as well as, eviction and public records from landlords and/or mortgage companies.
- Satisfactory employment verification and the likelihood of continued employment.
- Criminal record checks and verifications.

**Rejection of the application can occur for the following reasons which are including, but not limited to:**

- One (1) forcible detainer filed, or carried to writ of possession.
- One (1) felony or misdemeanor arrest or conviction for the abuse, trafficking, or possession of illegal substances.
- One (1) felony or misdemeanor arrest or conviction for violent crimes, including but not limited to sexual crimes.
- One (1) felony or misdemeanor arrest or conviction for illegal possession of firearms or other deadly weapons.
- An arrest record consisting of felonies and / or misdemeanors illustrating a history of criminal activities
- Falsifying or omitting pertinent information on the application.
- Negative mortgage or rental reference.
- Serious delinquency in rent, mortgage or other credit extended by creditors and reported to the credit bureau.

**MISCELLANEA**

We currently observe a **NO PET POLICY.**